

Form NBC-IA-01
(August 2002)

**National Business Center
Inter/Intra Agency Agreement**

1. Agreement Number: 4-6640-ETR-CPS-07 CPSC-I-04-1312		2. Action Type: New	
3. Period of Performance: Start Date: 06/21/2004 End Date: 09/30/2005 4. FY: 2004			
5. Customer Information		6. NBC Information	
5a. Customer: CONSUMER PRODUCT SAFETY COMMISSION 4330 EAST-WEST HIGHWAY ROOM 522 BETHESDA, MD 208144408		6a. Directorate/Division: FINANCIAL SYSTEMS DIVISION National Business Center 7301 W. Mansfield Avenue Mail Stop D2700 Denver, CO 80235-2230	
5b. Customer Reference Number:		6b. Product Line: See Statement of Work	
5c. Project Coordinator: Deborah Peebles Hodge Phone: 301-504-7130 Fax: 301-713-1535 Email: DHodge@cspc.gov		6c. Project Coordinator: Danielle Camesi Phone: 303-969-7787 Fax: 303-969-7115 Email: Danielle_K_Camesi@nbc.gov	
5d. Customer Agency Location Code: 61-00-0001		6d. NBC Agency Location Code: 14-01-0001	
5e. Customer Appropriation Code:		6e. NBC Appropriation Code: 14X4523	
5f. Customer Account Number:		6f. Agreement Type: Variable	
5g. Customer Obligor Doc Number:		6g. NBC DUNS Number: 131978129	
5h. Customer DUNS Number: 069287522			

7. Description

Tasks:	Original Amount	Modification Amount	Total
CPS07A. Shared eTravel Vendor Implementation	\$8,913.00		\$8,913.00
CPS07B. NBC Migration and Implementation	\$24,973.00		\$24,973.00
CPS07C. CWGT Transaction Fees	\$0.00		\$0.00
CPS07D. NBC Maintenance for Implementation	\$27,032.00		\$27,032.00
CPS07E. Optional NBC Supplemental Services	\$7,697.00		\$7,697.00
Total Price	\$68,615.00		\$68,615.00

8. Purpose of Agreement

The NBC will provide the following assistance for CPSC's eTravel migration: a) Shared eTravel Vendor Implementation, b) NBC Small Agencies Migration and Implementation, c) CWGT Transaction Fees (charges directly fm CWGT to CPSC), d) NBC Maintenance (based on shared solution), and e) Optional NBC Supplemental Services.

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9. Authority: (Please check all that apply. If other is checked, please add a description.)

Economy Act, 31 USC 1535 ☒

Working Capital Fund 43 USC 1467, 1468 ☒

Other

10. Termination Provisions: (Please check the appropriate block)

This agreement may be terminated before the end performance date by **90** days written notice from either party, followed by mutual agreement between the parties. The customer will be billed for all costs incurred at the time of the termination.

11. Billing Provisions: (Please check the appropriate blocks and fill in IPAC contact information)

The customer will be billed **Monthly**.

Bill Format: **IPAC**

NBC IPAC Contact Person

Name: **Kelley R. Gee**

Telephone Number: **303-969-7780 x2336**

12. Other Terms and Conditions/Miscellaneous:


CHANGES. Changes to this Interagency Agreement may be initiated by either party and will be documented, sequentially numbered, signed by both parties, and attached to this document as a permanent part thereof. The approval authority for the CPSC for these changes shall be the Contracting Officer. The approval authority for the NBC shall be the Business Line Manager, National Business Center, Products and Services. **DISAGREEMENTS.** In the event that CPSC and NBC have a disagreement arising under this Interagency Agreement, the parties shall cooperatively seek to resolve the disagreement by themselves. If the disagreement cannot be resolved between them, the parties agree to seek the assistance of a third party in resolving the disagreement.

13. Approvals

13a. Customer Approval

Signature:

Date:

 7/21/04

Name: Donna Hutton

Title: *Director, Div. of Proc. Svs, CPSC*

13b. NBC Approval

Signature:

Date: 07/15/2004

Name: Anthony Manzi

Title: Chief, Financial Systems Division

Signature:

Date:

Name:

Title:

Signature:

Date:

Name:

Title:

13c. For NBC Internal Use Only

Signature:

Date:

Name: Christopher Richey

Title: Acting Budget Officer

National Business Center
Inter/Intra Agency Agreement
NBC Internal Form

Agreement Number: **4-6640-ETR-CPS-07**

1. NBC Account Numbers:

		Subtotal by Task
2004 WD 6640 DBIMS CPS07A IT (66FEDBFIN)	\$8,913.00	
Subtotal for Task CPS07A		\$8,913.00
2004 WD 6640 DBIMS CPS07B IT (66FEDBFIN)	\$24,973.00	
Subtotal for Task CPS07B		\$24,973.00
N/A (66FEDBFIN)	\$0.00	
Subtotal for Task CPS07C		\$0.00
2004 WD 6640 DBETR CPS07D IT (66FEDBFIN)	\$27,032.00	
Subtotal for Task CPS07D		\$27,032.00
2004 WD 6640 DBETR CPS07E IT (66FEDBFIN)	\$7,697.00	
TBD (64PDCBACQ)	\$0.00	
Subtotal for Task CPS07E		<u>\$7,697.00</u>
Total		\$68,615.00

2. Vendor Code/Customer Number: 61000001

3. Billing Data: (This billing data is needed only if the Federal Financial System (FFS) generates the client billings. Its use will be dependent on recommendations made by the NBC Billing team.)

CPSC ACCOUNTING & APPROPRIATION DATA: 04 PS EXOB 2610 99609 253n

Bill Cycle: **Monthly**

Agreement Revenue Source Code:

Advance Flag:

Collection Update Max:

Advance Update Max:

Bill Type: **OPAC/IPAC Automatic Bill**

Bill Agreement Amt %:

Bill Obligations:

Internal Bill Option:

Bill Document Type:

Bill Text Type:

Bill Print Flag:

Costing Method:

No Burden

Fund:

WORKING CAPITAL FUND

Burden Rate:

Bill Start Date:

Bill End Date:

Statement of Work
4-6640-ETR-CPS-07

Task CPS07A - Shared eTravel Vendor Implementation

- Details in Activity Description.

Activity	Hours/Units	Amount
Shared eTravel Vendor Implementation	Fixed	\$8,913.00
<ul style="list-style-type: none">• One time costs incurred by NBC. CWGT per Agency Costs for setup. Two User Profile uploads.		
Task CPS07A - Total		\$8,913.00

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Task CPS07B - NBC Migration and Implementation

- Details in Activity Description.

Activity	Hours/Units	Amount
NBC Migration and Implementation	Variable	\$24,973.00
<ul style="list-style-type: none">• Migration Planning, Startup, Interface Development. Includes Agency configuration and setup. During implementation, the NBC shall provide monthly progress reports via e-mail to the CPSC Project Officer set forth in Section 5c. entitled; Project Coordinator.		
Task CPS07B - Total		\$24,973.00

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Task CPS07C - CWGT Transaction Fees

- Details in Activity Description.

Activity	Hours/Units	Amount
CWGT Transaction Fees	Fixed	\$0.00
<ul style="list-style-type: none">• CWGT Transaction Fees will be paid directly to the vendor. Estimated transactions: 500 Reservation Transactions, 500 Voucher Transactions, 1500 Receipt Imaging. Billing and collections TBD upon Agency Setup & Configuration. Estimated cost \$12,625.		
Task CPS07C - Total		\$0.00

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Task CPS07D - NBC Maintenance for Implementation

- Details in Activity Description.

Activity	Hours/Units	Amount
NBC Maintenance for Implementation	Variable	\$27,032.00
<ul style="list-style-type: none">• Interface Analysis/Trouble Calls, eTravel Relationship with CWGT, GSA, and Small Agencies serviced by NBC. Estimated cost \$27,032.00 based on 15 agencies pooled solution for full performance period of this IA.		
Task CPS07D - Total		\$27,032.00

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Task CPS07E - Optional NBC Supplemental Services

- Details in Activity Description.

Activity	Hours/Units	Amount
Optional NBC Services (Training)	Variable	\$7,697.00
• Hands-on Training Class (43 Students 15/class)		
Optional NBC Services (Customer Service)	Variable	\$0.00
• NBC Customer Service Help Desk (100 traveler type calls), Level 3 and Systems Admin (20 Sys Admin type calls). Estimated cost \$3080.00.		
Task CPS07E - Total		\$7,697.00